

**Strategic & Finance Committee meeting
Held on 23rd October 2025 at 4.45 pm at Brixington Primary Academy
Minutes**

Present: A Walmsley (chair), P Walker (CEO), A Denner and I Thomas

In attendance: M Platten (Director of Finance - DoF) and I Candy (Lead Governance Professional - LGP)

Quorum: this meeting was quorate

Circulation: Directors (through GovernorHub), FFT website

	Decision		Action due
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1. Welcome & apologies	
Apologies were received from M Williams (ill health).	
2. Declaration of Conflict of Interests	
Declarations of conflicts of interests were invited by the chair. None was made.	
3. Minutes of the last meetings of the S&F committee	
3.1. To approve the minutes of the 26 June 2025 meeting of the committee	
The draft minutes of the 26 June 2025 committee meeting were circulated ahead of this meeting. These minutes (Part I and Part II) were agreed to be an accurate record of the last meeting and signed by the chair.	
4. To review and discuss the Director of Finance (DoF) report around management accounts for May, June, July and August 2025	
The DoF report and management accounts for May, June, July and August 2025 were circulated ahead of the meeting. These had already been discussed at the committee meeting held on 21 Oct 2025 which was not quorate, and the main discussion points were shared verbally by the chair. The committee noted that the in-year deficit for 2024-25 was now predicted to be £18K (including redundancy costs), which is a much better (ie lower) figure than anticipated.	Appendices 1 - 5

Meeting times: start: 4.45 pm, end: 5 pm

Date of next meeting: 20 November 2025

These minutes are agreed by those present as being a true record.

Signed:..... **Date:**.....
Chair of S&F committee